

Direct Aid Program (DAP) Fact Sheet

What is DAP?

- . DAP is a flexible small grants program, funded by Australia's aid budget, aimed at supporting small-scale development projects with tangible outcomes.
- . **What activities are eligible?** DAP funds Official Development Assistance (ODA) eligible projects focused on the economic development and welfare of the community/country.
- . **Who can apply?** Individuals, community groups, NGOs/civil society, local government organisations and organisations whose activities are carried out on a not-for-profit basis.
- . **Areas for DAP support:** community health, education, sport, rural development, capacity building, governance, human rights, gender equity, indigenous, youth, environment, agriculture, disaster relief and small scale infrastructure.

How Much Funding is Available and when can I apply?

- . Applications open **22 August and close 30 September 2016** (midday).
- . Generally, AUD5,000 to AUD30,000 per approved project.
- . Upper limit of AUD60,000 for projects which meet certain criteria:
 - Projects span two financial years¹ in partnership with established entities
 - Conducted in multiple countries
 - Strong project designs with risk management strategies.

What Does DAP Not Cover?

- . Recurrent costs: salaries, utilities, rental costs, routine maintenance
- . Conferences or hotel accommodation
- . International travel (except for capacity building by experts on a case-by-case basis)
- . Purchase of major/large assets: vehicles/tractors, refrigerators, photocopiers
- . Computers and other 'attractive' items which are easily stolen (cameras, lap tops)
- . Start-up enterprises

What is the DAP Project Timeline?

- . Generally short-term – acquitted before the end of the financial year (June 2017).
- . Projects should be completed within agreed time frames.
- . Final acquittals are due two months after project completion.
- . For two-year projects – interim acquittal reports are due every six months.

¹ Current financial year runs from July 2016 to June 2017



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What should I include with the Application?

- . See Application Form for Guidelines:
 - Copy of registration of NGO ² (if applicable)
 - Detailed project budget (breakdown), with proof of quotations from suppliers
 - Project time-line (include start and end dates)
 - Financial statement for last financial year (first time applicants)
 - Risk strategy (applies to projects exceeding one year or > AUD30,000)

What are the Naming Conventions?

- . The following format must be used when submitting emails and project documents:

Emails: Country-Organisation name-Project name

Example: Jamaica-Healing Hands-Belmar Community Sanitation Project

Documents: Organisation name-Project name-Document type

Example: Healing Hands - Belmar Community Sanitation Project- Project Timeline

Where do I Submit my Application?

By Email: DAP.portofspain@dfat.gov.au

By Post: Australian High Commission – Direct Aid Program
PO Box 4640, St James, Port of Spain
Trinidad and Tobago

<http://dfat.gov.au/people-to-people/direct-aid-program/Pages/direct-aid-program.aspx>

<https://www.facebook.com/AustraliaInTheCaribbean>

www.trinidadandtobago.embassy.gov.au

Tel: +1 (868) 822 5450

² For successful applicants, payments will only be paid into registered NGO or entity accounts